



**Fauquier Chamber of Commerce
Executive Committee Meeting**
*Meeting held in person at
PATH Resource Center Conference Room*
December 13, 2023, 8:30 am

8:30 **Call to order** – Ray Knott, Chairman

8:30 **Consent Agenda**

- a. Approval of the Minutes of the November 8, 2023, Meeting

8:35 – 8:45 **Officer Updates – Committee Discussions**

- a. Financial Statement Overview – Sarah Yakel
- b. Economic Development/Legislative Affairs – Lorna Magill
- c. Member Engagement – Carmen Rivera
- d. Councils – Amelia Stansell
- e. Events – Ray Knott

8:45 – 9:10 Management Report and Updates – Alec Burnett

- a. Update on Digital Directory
- b. 2024 Budget
 - i. Discussion Items
 - Staffing Budget
 - ii. Draft Budget
- c. Other Business and Operational Matters from President for discussion

9:10 – 9:15 Old Business

- a. Development of Human Resources Plan
 - i. HR Audit – Grant request
 - ii. Update on possible third-party support

9:15 – 9:25 New Business

- a. Officer Slate Discussion

9:25 – 9:30 Roundtable

9:30 Executive Session – President Annual Review

Adjourn

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The next Meeting of the 2023 Executive Committee – **January 10, 2023**
Location: PATH Resource Center Conference Room