

**The Fauquier Chamber of Commerce  
Executive Committee Meeting  
Wednesday August 9, 2023, 8:30 AM  
Meeting held at PATH Resource Center and Zoom**

**Present:** Alec Burnett, Ray Knott, Michelle Coe, Carmen Rivera, Lorna Magill, Dawn Arruda, Sarah Yakel, and Amelia Stansell (Zoom)

**Absent: None**

Called to Order at 8:33 am by Ray Knott, Chair of the Board of the Committee with a quorum present

**Motion to accept consent agenda (prior month's minutes) for presentation to board of directors entered by Sarah Yakel**

Seconded by Carmen Rivera  
Motion carries unanimously.

**The Financial Report was presented by Sarah Yakel for the month ended July 31, 2023. Financials to be presented to the board of directors at Board Meeting on August 16, 2023 for review and acceptance.**

**Committee Discussions** – Each of the Vice Chair's provided an update for each of the respective committees. No items presented required committee action.

**Management Report and Update** – Alec provided an update on the digital directory and its progress on ad sales. It was noted that the publication date has been pushed by to September. Alec provided a review of the half time report for 2023 that will be sent out to the membership. He reviewed some additions from the last version, which included some calls to action. Alec discussed some thoughts around changes to the Lead Share organizational structure and management of the accounting for the Lead Share groups. Also discussed options for how to market the Lead Share's as a member recruitment tool.

**Old Business** – It was discussed that the Chamber Strategic Planning meeting would be held on Thursday 10/5 and Alec was working on possible locations.

**New Business** – Board recruitment was discussed and noted was being led by Ray, Dawn and Alec. It was noted some candidates had been identified and meetings being scheduled.

Next executive committee meeting is September 13, 2023, at 8:30 am, PATH Resource Center

The meeting was moved into an Executive Session at 9:31 am

**Motion to adjourn entered by Dawn Arruda**

Seconded by Lorna Magill  
Motion Carries unanimously.

Meeting adjourned at 10:02 AM

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Ray Knott, Chairman